

position applied for:

\_\_\_\_\_

how did you hear about this vacancy?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

personal details (please use block capitals)

Mr  Mrs  Miss  Ms

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Daytime Tel No: \_\_\_\_\_ Evening Tel No: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ e-mail: \_\_\_\_\_

Please confirm that in accordance with the Asylum & Immigration Act 1996 you may lawfully take up employment in the UK as from this date. Yes  No

interview assistance:

Do you need assistance in attending interview? Yes  No

criminal record:

Do you have a criminal record? Yes  No

Give details: \_\_\_\_\_

Do you have any spent convictions? Yes  No

Give details: \_\_\_\_\_

Have you received any fines or community service orders? Yes  No

Give details: \_\_\_\_\_

education:

School	From	To	Qualifications Gained	Grade

further education (if applicable):

College or University	From	To	Course Title	Qualifications Gained

other training courses attended (subjects, level, grade where applicable):

---

---

---

experience / relevant skills / further information:

Please state how your experience and achievements to date would make you a suitable candidate for this post

---

---

---

---

interests:

---

---

---



### references:

Please give the names and addresses of two past employers to whom we can apply for references. If you have not worked before then please give college tutors or professional persons (not relatives).

Name: _____	Name: _____
Position: _____	Position: _____
Address: _____	Address: _____
_____	_____
_____	_____
Tel No: _____	Tel No: _____
Fax No: _____	Fax No: _____

### data protection statement

I consent to City Inn processing this information by means of a computer database or manual filing system for the purpose of recruitment and any subsequent employment resulting from it and it will be seen by the management team for this purpose. All unsuccessful applicants' details will not be kept beyond six months.

### declaration:

Please read carefully then sign and date your application.

I declare that to the best of my knowledge the information given on this form is correct and can be treated as part of any subsequent contract of employment and that any misleading statements or receipt of unsatisfactory references may be sufficient grounds for cancelling any contracts made.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

What notice do you have to give your present employer?

which of our hotels are you applying to work in?

**CITY INN BIRMINGHAM**  
1 Brunswick Square  
Brindleyplace  
Birmingham  
B1 2HW  
tel +44 (0)121 643 1003  
fax +44 (0)121 643 1005  
birmingham.hr@cityinn.com

**CITY INN BRISTOL**  
Temple Way  
Bristol  
BS1 6BF  
tel +44 (0)117 925 1001  
fax +44 (0)117 907 4116  
bristol.hr@cityinn.com

**CITY INN GLASGOW**  
Finnieston Quay  
Glasgow  
G3 8HN  
tel +44 (0)141 240 1002  
fax +44 (0)141 248 2754  
glasgow.recruit@cityinn.com

**CITY INN WESTMINSTER**  
30 John Islip Street  
London  
SW1P 4DD  
tel +44 (0)20 7630 1000  
fax +44 (0)20 7233 7575  
westminster.recruit@cityinn.com

**HEAD OFFICE**  
3rd Floor Millbank Tower  
21 - 24 Millbank  
London  
SW1P 4QP  
tel +44 (0)20 7901 1606  
fax +44 (0)20 7233 6767  
cityinn.recruit@cityinn.com

**Check In.**  
Birmingham  
Bristol  
Glasgow  
London

**Check Out.**  
[www.cityinn.com](http://www.cityinn.com)

